

## **Non-profit Management Course Offerings in Virginia**

### **George Mason University's Nonprofit Management Program**

Location: Arlington County and on-line

Contact: Ann Ludwick, (703) 993-1411

Website: [www.gmu.edu/departments/npmp](http://www.gmu.edu/departments/npmp)

Offering semester long, graduate level courses in Nonprofit Management through the Department of Public and International Affairs. Participation requires enrollment in the Graduate Certificate in Nonprofit Management, which requires five courses for completion. The five courses must include a designated one in nonprofit management, one in law and governance, and one in finance; as well as two electives.

Please contact school for course fees.

### **James Madison University College of Graduate and Professional Programs – Online Instruction Center**

Location: Online

Website: <http://www.ed2go.com/jmu/index.html>

Offering online courses in Nonprofit Management and Grant Writing. These are six week programs consisting of two classes per week. Available classes include Introduction to Nonprofit Management, Marketing your Nonprofit, Nonprofits and Technology, A-Z Grant Writing, and Proposal Writing. *The same programs are offered through Community College Workforce Alliance at [www.ccwa.vccs.edu](http://www.ccwa.vccs.edu).*

Course fee of \$89 per class.

### **Old Dominion University's Healthcare Management Program**

Location: Norfolk

Contact: (757) 683-4256

Website: [www.odu.edu/hs/oce/Healthcaremgmt.htm](http://www.odu.edu/hs/oce/Healthcaremgmt.htm)

Offering intensive, one-day non-profit and health care management courses including: Fundamentals of Management, Strategic Planning, Performance Improvement, Budget Preparation Skills, Managers as Motivators, Evaluating and Discussing Employee Performance, Legal Aspects of Health Care Delivery, and Leadership and team Development.

Courses can be taken individually or applied to a Certificate in Healthcare Management (*for which there is an additional cost*). Individual course fee of \$165.

### **Radford University's Southwest Virginia Nonprofit Development Program**

Location: Radford, Roanoke, and Abingdon

Contact: Bruce Chase, (540) 831-6056

Website: [www.radford.edu/~bac/gnac/locations.htm](http://www.radford.edu/~bac/gnac/locations.htm)

Offering half and full-day non-profit development courses including: Board and Executive Relations, Leadership and Management Skills, Fund Development and Marketing, and Business Management.

Courses can be taken individually or applied to a Certificate of Nonprofit Management (*80 hours of courses are required for the certificate*).

Course fee of \$25 for half-day and \$35 for full-day workshop.

### **University of Richmond School of Continuing Studies**

Location: Richmond

Contact: Kathleen Powers, (804)287-1290

Website:

<http://oncampus.richmond.edu/academics/scs/thinkagain/professional/philanthropy>

Classes offered through the Institute on Philanthropy consist of two evening sessions.

Courses include: Online Fundraising Basics, Grant Writing 101, Fundraising for Small Nonprofits, Advanced Grantsmanship, and Major Gifts and Planned Giving.

Course fee ranging from \$150 to \$295.

### **University of Virginia School of Continuing and Professional Studies**

Location: Charlottesville

Contact: Barbara Kessler

Website: [www.scps.virginia.edu/professional\\_development.htm](http://www.scps.virginia.edu/professional_development.htm)

Professional Development Programs are full or half day workshops on campus. Topics include Basics of nonprofit board development, Fundamentals of Management, How to write a business plan, Marketing plan 101, Recruiting and retention, Situational leadership, and Grant writing strategies.

Course fee ranging from \$1 to \$150.

**Virginia Commonwealth University/The Community Foundation's Especially for Non-Profits Program**

Location: Richmond

Contact: Rachel Kopelovich, (804) 827-0246 Fax: (804) 828-2756

E-mail: [nonprofit@vcu.edu](mailto:nonprofit@vcu.edu)

Website: <http://www.vcu.edu/ocp/programs/nonprofitorgs>

Offering one- to two-day undergraduate or graduate level courses in the areas of:

- management and leadership;
- financial management;
- fund development;
- communications;
- organizational development;
- human resource development; and
- technology.

Courses can be taken individually or applied to a Certificate of Nonprofit Management (*twelve courses are required for the certificate*).

Course fee of \$35.

**State Council of Higher Education for Virginia**

Website: [www.schev.edu](http://www.schev.edu)

This site provides a complete listing of Virginia's colleges, universities, and specialty schools, as well as links to their websites, contact information, location, and degree information. It should be helpful in locating convenient technology classes for nonprofit staff.